

**IN THE MAGISTRATE COURT OF LEE COUNTY  
STATE OF GEORGIA**

\_\_\_\_\_,  
Plaintiff

v.

\_\_\_\_\_,  
Defendant

v.

\_\_\_\_\_,  
Garnishee

Civil Action No. \_\_\_\_\_

**CERTIFICATE OF SERVICE UPON THE DEFENDANT**

Pursuant to OCGA 18-4-8, I, the Plaintiff, hereby certify that not more than **three business** days **after service of the summons of garnishment** on the garnishee, I did cause a copy of the affidavit of garnishment, a copy of the summons of garnishment, a copy of the Notice to Defendant of Right Against Garnishment of Money, Including Wages, and Other Property, and a copy of the Defendant's Claim Form to be served upon the defendant by the following method:

\_\_\_\_\_ 1. On \_\_\_\_\_ I sent said documents to the Defendant's last known address of \_\_\_\_\_ by regular mail; **\*AND\*** Registered or certified mail or statutory overnight delivery, return receipt requested.

The return receipt indicating receipt by the defendant, the envelope bearing the official notification from the United States Postal Service of the defendant's refusal to accept delivery of such registered or certified mail, the envelope bearing the official notification from a commercial firm of the defendant's refusal to accept such statutory overnight delivery, or an official written notice from the United States Postal Service of the defendant's refusal to accept delivery of such registered or certified mail **shall** be filed with the clerk of the court in which the garnishment is pending.

\_\_\_\_\_ 2. On \_\_\_\_\_ said documents were delivered personally to the defendant by:  
\_\_\_\_\_

Please attach proof of service by the person making the delivery.

\_\_\_\_\_ 3. On \_\_\_\_\_ I sent said documents to the defendant by regular mail at the address at which the defendant was served as shown on the return of service in the action resulting in the judgment when it shall appear by affidavit to the satisfaction of the clerk of the court that the defendant resides out of this state, has departed this state, cannot, after due diligence, be found within this state, or has concealed his or her place of residence from the plaintiff. A certificate of such mailing shall be filed with the clerk of the court in which the garnishment is pending by the person mailing such notice.

This \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title